DOCUMENTATION OF IEP TIMELINES (that were not met)

Alpena-Montmorency-Alcona
Educational Service District
2118 US 23 South
Alpena, MI 49707
Phone (989) 354-3101/Fax 356-3385

STUDENT'S NAME: **SCHOOL:**

Due to the circumstances described below, it is necessary to request an extension for:

☐ Rule 340.1722c(1) that requires an annual review be held within 12 months of the latest Individualized Educational Plan (IEP).

Date Annual Review is due:
Projected date of Annual Review:

☐ Rule 340.1722d that requires a reevaluation be held within 36 months of the latest Redetermination IEP.

Date Redetermination IEP is due:
Projected date of Redetermination IEP:

☐ Rule 340.1722e that requires an IEP be held within 30 school days of a temporary placement (when a new student moves into the district).

Date IEP is due:
Projected date of (IEP):

☐ Rule 340.1721 that requires the district to request a consent to evaluate within 10 days from receipt of request for initial evaluation.

Date the REED is due:
Projected date of REED:

DATE OF PARENT/GUARDIAN CONTACT:

Method of Contact:	☐ Phone	☐ Letter	☐ Meeting	☐ Other:
Parent requested extension of time			☐ Yes	☐ No
Parent agreed to an extension of time			☐ Yes	☐ No

Description of the circumstances that led to this request:

_____ _____

Staff Signature Date Supervisor Approval Date